



LARRY HOGAN
Governor

BOYD K. RUTHERFORD
Lt. Governor

KENNETH C. HOLT
Secretary

APPLICATION FOR INDUSTRIALIZED BUILDING MANUFACTURERS

☐ **New Industrialized Building Manufacturers**

☐ **Renewal Application for Industrialized Building Manufacturers**

DATE: _____

Application is hereby made under the provisions of the Maryland Industrialized Building and Manufactured Homes Regulations (COMAR 05.02.04.01 thru 05.02.04.18).

1. Name of Manufacturer: _____

2. Main Office Location and Contact Person: _____

Telephone Number: _____ Fax Number: _____

3. Manufacturing Plant Information

Plant #1:

Location and Contact Person: _____

Telephone Number: _____ Fax Number: _____

E-mail Address: _____

Plant #2:

Location and Contact Person: _____

Telephone Number: _____ Fax Number: _____

E-mail Address: _____

Plant #3:

Location and Contact Person: _____

Telephone Number: _____ Fax Number: _____

E-mail Address: _____

Other: _____



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4. Occupancy Type of Units: ☐ Business ☐ Education ☐ Dwelling ☐ Other

5. Name, address and Contact Person of the Approved Testing Facility (ATF) contracted:

6. The units will be fabricated per the effective Maryland standards at the time of construction and per the approved plan (per COMAR Sections 05.02.04.06 and 05.02.04.07).

7. The following labels will be applied to the units inspected and approved by the ATF's staff (per COMAR Sections 05.02.04.10 and 05.02.04.11); (A) ATF label, (B) Manufacturer's Data Plate and other markings, and (C) State Certification Insignia.

8. Maryland Fees (per COMAR Section 05.02.04.12)

MARYLAND INSIGNIA FEE SCHEDULE

A. Nonresidential Buildings: one (\$90.00) insignia for each individual module. For panelized closed construction, one insignia is required for each increment (or part of) of 1,000 square feet of building floor area.

B. Residential Buildings: A manufacturer may select one option only, which should be applied to all buildings produced by a manufacturer:

[A] One (\$50.00) insignia for each individual module; or

[B] One (\$65.00) insignia for a floor area of 1,200 square feet or less. For additional floor areas over 1,200 square feet, additional \$65 insignias are required for each increment, or part, of 500 square feet.

New OR Renewal APPLICATION FEES (NON-REFUNDABLE)

\$500 for first plant + \$500 for each additional plant =

Please submit the application, together with your check **payable to:**
"Department of Housing and Community Development" and
Mail to the **following address (if by US Postal Service)**

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF FINANCE-CENTRAL CASHIER
P.O. BOX 2521
LANDOVER HILLS, MD 20784**



Maryland Department of Housing
and Community Development

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Mail to the **following address (if by an Overnight Carrier)**

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
DIVISION OF FINANCE-CENTRAL CASHIER
7800 Harkins Road
LANHAM, MD 20784**

****DO NOT mail your application with check to Maryland Codes Administration**

9. Site erection manual, warranty cards and other consumer information (furnace, water heater, etc.) will accompany the unit.

10. The manufacturer will send location reports for all units before they are shipped into Maryland (see separate instructions).

11. Should any units be found in noncompliance with Maryland standards after fabrication, the manufacturer will bring the units into compliance. The manufacturer shall also investigate other units and make all necessary corrections, if similar noncompliance exists in those units (per COMAR Section 05.02.04.03).

12. The manufacturer hereby agrees to be bound by the above items and Maryland requirements for Industrialized Building and Mobile Homes Regulations.

13. Maryland Public Safety Article (PS Article) §12-305(a) stipulates: "The Department: (2) may adopt regulations that govern the enforcement, inspection, and certification programs authorized by this subtitle;" In the regulations thus adopted, COMAR 05.02.04 Industrialized Buildings and Manufactured Homes, Section 03.(c) stipulates: "Failure to Comply with Department Order. If the Department has determined under Regulation .03B, that a violation exists, and the responsible person fails to bring the unit into compliance, the Secretary may refer the violation to the appropriate state's attorney, or suspend or cancel the manufacturer's approval, or both, as necessary to ensure compliance."

Name of Manufacturer's Representative: _____

Designation: _____

Telephone Number: _____ Fax Number: _____

E-mail Address: _____

Authorized Signature: _____ Date: _____



MARYLAND DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
7800 Harkins Rd • Lanham, MD 20706 • dhcd.maryland.gov
301-429-7379 • 1-800-756-0119 • TTY/RELAY 711 or 1-800-735-2258

